

memorandum

DATE: January 22, 2019

TO: City of Lathrup Village Planning Commission
Sheryl Mitchell

FROM: Matt Wojciechowski and Jill Bahm, AICP

SUBJECT: 2018 Annual Report

In accordance with Section 74-78 of the Michigan Planning Enabling Act which states: “The planning commission shall make an annual written report to the city council concerning its operations and the status of the planning activities, including recommendations regarding actions by the council related to planning and development” this annual report is submitted.

Annual Report of Activities

Attached are both a summary of Planning Commission activities and a detailed report by month of all activities and events during 2018 (attachments 1 & 2). Lathrup Village saw one development request, in addition to several site plan amendments.

In addition to site plans and special land use review, several ordinance amendments were also passed, including:

- Updated the language regulating wireless communication facilities
- Updated language for a referendum provision to bring the ordinance into state compliance
- Update language regulating accessory structures

Planned activities for 2019

Lathrup Village planning activities scheduled for 2019 include:

- Village Center district standards
- Residential district standards
- Non-residential district standards
- Site standards
- Development and Administrative review standards

Attachments:

1. Summary of Planning Activities
2. Detail of Activities

Attachment 1
Planning Commission
2018 Summary of Activities

Site Plans & Developments Requested (1) /Amended (2) *Potential New Buildings (1)

- 26727 & 26751 Southfield Rd. - Ongoing*
- Michigan First Credit Union - amended
- Lathrup Village Townhomes - amended

Special Land Use Reviews – 1

- 326727 & 26751 Southfield Rd. - Ongoing*

Public Hearings Conducted - 3

- Zoning ordinance amendments:
 - Wireless Communication Facilities (4.6)
 - Zoning Amendments to section (7.9)
- Special Land Use at 26727 & 26751 Southfield Rd. - Ongoing*
- Zoning Ordinance Amendments:
 - Accessory Structure (5.1)
 - Zoning Ordinance Amendment - (2.1)

Code Revisions – 4

- Wireless Communication Facilities (4.6)
- Zoning Amendments to section (7.9)
- Accessory Structure (5.1)
- Zoning Ordinance Amendment - (2.1)

Zoning Ordinance Discussions

- ROW parking / mitigation strategies
- Corner Vision Clearance
- Accessory Structure Height

Attachment 2

**Planning Commission
2018 Annual Report to Council
Detail of Activities**

January 1/23/18 Regular Meeting

- (1) Discussion - CIP Subcommittee
- (2) Discussion - Parking Mitigation Strategies Re: Southfield Road
- (3) Discussion - Standards for developing ROW parking
- (4) Professional Development Session: Roles and Responsibilities for PC

February 2/27/18 Regular Meeting

- (1) Discussion - CIP Subcommittee Selection
- (2) Discussion - Parking Mitigation Strategies Re: Southfield Road
- (3) Discussion - Garden City Movement Presentation

March 3/27/18 Regular Meeting

Meeting Canceled

April 4/24/18 Regular Meeting

- (1) Zoning Ordinance Amendment Discussion:
 - a. Wireless Communication Facilities
 - b. Corner Clearance / Clear Vision Areas
 - c. Zoning Amendments to section 7.9

May 5/29/18 Regular Meeting

- (1) Public Hearing - zoning ordinance amendment:
 - a. Wireless Communication Facilities (4.6)
 - b. Zoning Amendments to section (7.9)

June 6/26/18 Regular Meeting

- (1) Discussion: Conceptual Site Plan Review 26727 & 26751 Southfield Rd.
- (2) Discussion: Proposed Zoning Ordinance Health Check-up Updates
 - a. Standards for accessory structures
 - b. Standards for Corner Clearance

Attachment 2

July 7/25/18 Regular Meeting

Meeting Canceled

August 8/28/18 Regular Meeting

(1) Public Hearing - Special Land Use at 26727 & 26751 Southfield Rd. - Tabled

(2) Site Plan Review - 26727 & 26751 Southfield Rd. - Tabled

September 9/25/18 Regular Meeting

Meeting Canceled

October 10/23/18 Regular Meeting

(1) Zoning Ordinance Amendment Discussion:

a. Accessory Structures

b. Health Check Up

November 11/27/18 Regular Meeting

(1) Public Hearing

a. Zoning Ordinance Amendment - Accessory Structure (5.1)

b. Zoning Ordinance Amendment - (2.1)

(2) Site Plan Review / SLU approval

a. Site Plan Review - 26727 & 26751 Southfield Rd. - Tabled

b. Special Land Use - 26727 & 26751 Southfield Rd. - Tabled

(3) Discussion:

a. Lathrup Village Townhomes - Reinstatement of Site Plan Approval

b. Michigan First Credit Union update

December 12/12/18 Regular Meeting

Meeting Canceled

MW – PC file